

**LEIN MATERIALS REQUEST
(NO CHARGE)**

LEIN and NCIC manuals and handbooks are ordered from the LEIN Field Services Section (no charge) and shipped by the Michigan Department of Management and Budget. Each component of the manuals has a commodity number. Binders are not provided for NCIC materials.

Please indicate a quantity for each requested item and complete the shipping information. Manuals are limited to five per agency. The completed request may be faxed to (517) 322-4957 or sent via mail to:

Michigan State Police
LEIN Field Services Section
7150 Harris Drive
Lansing, Michigan 48913

QUANTITY	COMMODITY NUMBER	UNIT OF ISSUE	DESCRIPTION
	1678-0201	EA	LEIN Operations Manual Binder
	1678-0202	PG	LEIN Operations Manual Contents
	1678-0203	SE	LEIN Operations Manual Tabs
	1678-0206	PG	NCIC Code Manual Contents
	1678-0207	SE	NCIC Code Manual Tabs
	1678-0208	EA	LEIN Formats Handbook
	1678-0220	PG	LEIN Operations Manual Sections 1-4 - Rev. 01/02
	1678-0222	PG	LEIN Operations Manual Sections 5-8 - Rev. 08/02

**A street address must be provided for shipping. United Parcel Service (UPS)
will not deliver to a post office box. Please type or print.**

SHIP TO:

Requester's Name

Agency Name

Address

City

State

Zip Code

Requester's Telephone Number

For further information, contact: LEIN Field Services Section at (517) 322-5510.

FOR DMB BILLING TO MSP: LEIN Index: 27800 -- PCA: 27810 -- COBJ: 6140

FOR MSP LEIN FIELD SERVICES USE:

Department Purchase Order (DPO) Number:

AUTHORITY: 1974 PA 163 COMPLIANCE: Voluntary
